

# Contract for thesis supervisor

## Master's degree in Peace and Conflict Studies



Department of Political Science

Postboks 1097, Blindern  
0317 Oslo

E-post: [post@stv.uio.no](mailto:post@stv.uio.no)

Nettadresse: <https://www.sv.uio.no/isv/english/>

Name:			
Supervisor*:			
Working title on thesis:			
Contract period:		Course code:	PECOS4096

### **Rights and obligations**

The contract is concluded between the Department of Political Science, supervisor and student. Student and supervisor sign the contract, the department approves by storing the contract in UiO's archive system.

#### **Department of Political Science**

- In line with UiO's regulations, the department is responsible for providing high-quality supervision. The department must therefore assign a supervisor and ensure the quality of the supervision through training and raising the awareness of the supervisors.
- A supervisor is only assigned once and for two semesters, with up to 10 supervision meetings in total.

#### **Student**

- The student must contact the supervisor immediately after the supervisor has been assigned, and at the latest by the deadline set in the given semester.
- The student must propose a work plan and agree with the supervisor on this.
- The student must be well prepared for the supervision sessions.
- The student is obligated to follow the agreed upon work plan and to keep the supervisor continuously updated on the progress of the thesis.
- The student must give due notice if he/she must cancel a session.
- If serious cooperation problems should occur between the student and the supervisor/department, the student must contact the administration.
- The student is obligated to write a short progress rapport at the end of the 3<sup>rd</sup> semester.
- The student must participate in information meetings that are organized by the department according to current requirements.
- The student must follow the general rules and regulations that apply to the work on the master thesis.

#### **Supervisor**

- The supervisor must be acquainted with all relevant work-ethical guidelines.
- The supervisor is required, after initial contact has been made, to set up the first regular supervision session as early in the semester as possible, and at the latest within four weeks of initial contact.
- The supervisor is required to offer the student up to 10 sessions in total, evenly spread out throughout the two semesters the contact is stipulated for.
- The supervisor is required to show up well prepared for the thesis sessions.

\*If you have been assigned a co-supervisor, write both names (main, then co)

- The supervisor is required to discuss and assess the research question, the framework of the thesis, the method used in the thesis and give advice on how the investigation/analysis should/can be conducted as well as to make sure that the investigation/analysis is feasible to conduct in the time the student has available.
- The supervisor is required to read and give detailed comments to chapter drafts at least once for every chapter but is free to assess how thorough the guidance of the revised chapters and the master thesis as a whole needs to be.
- The supervisor may, if deemed necessary, conduct the sessions in the form of study seminars with several students.
- The supervisor is required to keep continuously updated on the progress of the thesis and assess the progress in relation to the agreed upon time schedule/work plan.
- The supervisor must give notice in due time if the time of the session needs to be rescheduled.

Date	Student
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Date	Supervisor
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Approved when archived	Department of Political Science
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