

This contract is to confirm the agreement of supervision between (use capital letters)

STUDENT:

Supervisor(s):

**Co-supervisor(s)
(optional) :**

Preliminary title of the project (please fill in and use capital letters):

The relationship between supervisor and student is regulated by "Ethical Guidelines for Supervisors at the University of Oslo": <http://www.uio.no/english/about/regulations/ethical-guidelines/ethical-guidelines-supervisors/>
The supervisor and the student are required to make themselves acquainted with the regulations.

Extent and limitation:

The amount of supervision is set to 30 hours work from the supervisor. This includes time to respond to e-mail and preparation for meetings. This will normally correspond to 6-8 meeting: for instance 1-2 meetings in connection with the project proposal (in the second and the third semester) and 5-6 meetings in connection with the writing of the master's thesis (in the third and the fourth semester of the programme).

The student is entitled to no more than three semesters of supervision in total. If the student does not wish to have supervision in a given period, the student must report this to both the Department and the supervisor. If the student fails to do so, the period of supervision will continue running.

If the supervisor is on sabbatical, or for other reasons is unavailable for longer periods, he/she must notify the Master's committee and arrange to find a new supervisor for the student. As a main rule, we will transfer the student to another member of the academic staff. We subtract meetings held before the change of supervisor from the total number of meetings (30 hours). The student must hand in a new, signed copy of supervision if the student changes his or hers supervisor.

The student is obliged to:

- a) Keep to the agreed plan for the master's thesis, unless other valid personal or academic reasons are given to adjusting the plan.
- b) Prepare the project proposal in cooperation with the supervisor and hand it in within the deadline set by the Department.
- c) Keep the supervisor informed/ up to date about the progress of your work with the master's thesis.
- d) Contact the student advisor and the Master's committee if you experience considerable cooperation problems with your supervisor.

The supervisor is obliged to:

- a) Give advice about how to limit the problem, academic literature and data basis/ foundation in connection with the writing of both the project proposal and the master's thesis.
- b) Discuss hypotheses and methods with the student.
- c) Read and comment on the students work during the whole process of writing the master's thesis.
- d) Notify the student and the master's committee in advance about long periods of absence (see above)
- e) Asses the final draft of the master's thesis and advice the student on whether to hand it in for assessment or to postpone it until the next deadline.

Please turn the page to sign the agreement

Approval of project plan (to be filled out by supervisor):

All master students have to hand in a project plan for the thesis and a contract of supervision one semester before they are to submit their thesis. The supervisor approves the project plan before the student hands in the project plan together with agreement of supervision.

I hereby confirm that the student's project description is submitted and approved:

YES

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SIGNATURES

The undersigned hereby confirm that they know their respective rights and obligations in connection with supervision at the master's programme at the Department of Economics

date

Student

date

Supervisor

date

Co-supervisor

Please enclose the approved project plan with the signed agreement of supervision.